**Regular Meeting**

**Thursday, August 3rd 2023 – 6:00 p.m.**

**USDA Office, Hardin, MT**

1. **Call to Order:** The Big Horn Conservation District meeting was called to order by Chairman Roy Neal at 6:38 p.m. Supervisors present were Treasurer Dan Lowe, Vice-Chair Steve Schanaman, Phillip Miller and Kent Murdock. Also present were Weed District representatives Scott Bockness and Tom Pratt, and BHCD Administrator Kylie Martin, and Cit/County Planning Board representative Corinna Kirschemann.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:**  A motion was made by Phillip Miller to approve the minutes as mailed/emailed, and seconded by Kent Murdock. As there was no opposition or discussion, the motion carries.
4. **Officers’ Report:**
	1. Treasurer
		1. Dan Lowe presented the Treasurer’s Report. The FIB Checking Account has a balance of $50,055.11. The County Account has a balance of $29,929.04, and the Certificate of Deposit’s has a balance of $16, 412.84. The following bills were presented:

BCL Enterprises Porta Potty $500.00

UI Contributions Unemployment $346.26

Stacey Baumann Accounting $1095.00

Nemont WiFi $205.94

Kylie Martin Payroll $1258.19

Powder River CD Tree Truck $204.12

MACD Bridger Plant $35.00

Dept. of Revenue MT Withholding $1092.51

WIS Mileage/Payroll $28,586.64

Kylie Martin WIS Mileage $350.00

Cincinatti Liability $73.00

1. **Board and committee reports:**
	1. Conservation District Bureau

Kylie Martin presented the Board with the update for DNRC *(see report)*

1. **Old Business:**
	1. Weed District Certificates
		1. Kent Murdock brought his certificate for a new ID, leaving Austin Pitsch as the last to turn in his form. Kylie Martin will turn in the forms that she does have.
	2. WIS Update
		1. Both check stations have been running smoothly and have made a complete turn around compared to last year.
	3. 310 – Bighorn Side Channel Restoration
		1. Mike Sanctuary finally received approval for the project. They will keep us up to date.
	4. Website Update
		1. The new website is up and running!
	5. Moisture Probes
		1. Seanna Torske and Zoe Craft provided a couple of links to different varieties of moisture probes. They are not something the Conservation District is asked about regularly, but we have always held in the past. Kylie Martin was approved to purchase 2 probes to have on hand.
	6. Alysha Wilson Contract
		1. The Board voted unanimously that Alysha Wilson should be held as Contract Labour.
2. **New Business:**
	1. Field Report
3. **Other Business:**
	1. BHCD Youth Fair
		1. Phillip Miller motioned that the Big Horn Conservation District fund conservation district friendly projects for the fair, with a first-place prize of five hundred dollars and second place prize of two hundred dollars. The motion was seconded by Kent Murdock. As there was no opposition or discussion, the motion was carried.
4. **Public Comment:** Corinna Kirschemann brought state papers and codes regarding conservative district representation and seat on City-County Planning Board. It is mandated that a supervisor on the CD Board also hold a seat on the City-County Planning Board. Dan Lowe volunteered to take the seat.

**The meeting was adjourned at 7:54 p.m.**