**Regular Meeting**

**THURSDAY January 2nd - following WEED District Meeting**

**USDA Office – Hardin, MT**

1. **Call to Order:** The Big Horn Conservation District meeting was called to order by Chairman Roy Neal at 1:03 p.m. at the Big Horn County Courthouse. Other supervisors present was Vice Chairman Steve Schanaman, supervisors Phillip Miller and Kent Murdock, and associate Bill Hodges. Also present was NRCS representative Seanna Torske and Guthre Ziebarth.
2. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.
3. **Approval of Minutes:** Steve Schanaman motioned to approve the December minutes as emailed/mailed. The motion was seconded by Phillip Miller; as there was no opposition or discussion, the motion carried.
4. **Officers’ Report:**
   1. Chairman Roy Neal presented the following bank balances: County Mill Levy account $48,987.9, WIS Checking $85,180.57, First Interstate Checking $60,442.49.
   2. Bills Paid:
      1. Kylie Shumway wages $1,565.82
      2. REA Base Pay $47.86
      3. Stacey Baumann Accounting $1,130.00
      4. Cincinatti Liability $65.00
      5. IRS Unemployment $931.54
   3. Phillip Miller motioned to approve the bills to be paid. The motion was seconded by Steve Schanaman; as there was no opposition or discussion, the motion carried.
5. **Board and committee reports:**
   1. Conservation District Bureau *– included in packet*
6. **New Business:**
   1. Field Report
   2. New Building Committee
      1. Phillip Miller and Bill Hodges were appointed as the “building committee”. Their task is to search out potential locations for an office, and a place to store equipment. They will report to the board at the next meeting.
7. **Old Business:**
   1. Errors & Omissions
      1. E & O contract has been approved of 1.5 million. An additional $250.00 annually will incurred for the policy coverage.
8. **Other Business:** 
   1. REA AutoPay
      1. Phillip Miller motioned to approve autopay on account that the REA billing cycle does not match with the CD meetings, and the board was paying a late fee. Steve Schanaman seconded the motion; as there was no opposition or discussion, the motion carried.
   2. Airport Hanger
      1. Roy Neal will contact the commissioners for an MOA.
9. **Public Comment:** As there was no response to call for public comment, the chairman proceeded with the meeting.

Chairman Roy Neal adjourned the meeting at 1:48 p.m. The next meeting will be held on February 13th, following the Local Workgroup meeting at 1 p.m., and the Weed District meeting following.